

CURRICULUM VITAE
updated July 8, 2008

Rita Cecilia Knight

Associate Professor, Library
Grinnell College. Burling Library

Education

Colleges and Universities attended

Rosary College, River Forest, Ill. June 1980-January 1982. Terminal degree:
Masters of Library Science.

Blackburn College, Carlinville, Ill. August 1976-June 1980. Terminal degree: BA
with a major in Art, Magna cum laude. This includes two semesters at La
Escuela para Extranjeros, Universidad Nacional Autonoma de Mexico studying
Spanish.

University of Arizona. Tucson, Ariz. August 1984-December 1985. 9 units of
math; College Algebra, Trigonometry, & Calculus.

Languages: Reading knowledge of Spanish. Bibliographic knowledge of Western
European languages.

Continuing education (selective)

Meta Data and Digital Libraries. ALCTS Pre-Conference. June 26-27, 2008.
American Library Association Annual Conference, Anaheim, California.

Mediterranean Studies Faculty Workshop. Grinnell College. Mark Montgomery
facilitator. May 12, May 27-29.

Analyzing Environmental Conflicts: a Multi-Disciplinary Approach to a Case
Study in the Southwest. Faculty Workshop. Grinnell College. Jayne Seminare
Docherty and Robert Redsteer facilitators. June 2-6, 2008.

International Students and Global Understanding Faculty Workshop. Grinnell
College. Jon Chenette and Ann Gansemer-Topf facilitators. June 18-21, 2007.

Teaching with Images Using ARTstor Faculty Workshop. Grinnell College.
Organized by Sarah Purcell and Gail Bonath with an ARTstor trainer. June 13-15,
2007.

Bindery Pre-Conference, June 23, 2006, American Library Association Annual Conference, New Orleans, La.

Cataloging Cultural Objects ALCTS Pre-Conference, June 20, 2006, American Library Association Annual Conference, New Orleans, La.

ERMS (Electronic Resources Management Software) Pre-Conference, June 23, 2006, American Library Association Annual Conference, New Orleans, La.

Dr. Syntax, May 15-26, 2006. Elizabeth Dobbs. Grinnell College.

Map Cataloging Workshop. October 5th, 2005. Susan M. Moore (University of Northern Iowa). Grinnell College Libraries.

ContentDM Webcasts, September 27th and 29th, 2005. OCLC.

Digital Imaging Workshop, July 25-28th. Gail Bonath and Jared Price. Grinnell College.

Oral Communication Workshop, May 31-June 3, 2005. Sam Rebelsky facilitator. Grinnell College.

AACR3 Open Meeting, June 25th, 2005. American Library Association Conference, Chicago

A Webcast Introduction to LibQUAL+™, Tuesday, January 11, 2005. 2:00- 3:30. ARL Online Lyceum.

ARL/ESRI GIS Webcast: Libraries and Digital Mapping in the 21st Century Thursday, January 27, 2005 • 2-3:30 p.m. ARL Online Lyceum.

Professional Writing for Librarians, January 24-February 25, 2005
ARL Online Lyceum.

Power Dynamics & Influencing Skills; November 1-12, 2004 . ARL Online Lyceum.

Digital images workshop. Grinnell College, January 21st, 9:00-4:00.

Nihongo (conversation), January-March 2004, Minami Alps City.

Japanese 101, Fall semester 2002 and Spring Semester 2003, Grinnell College, Grinnell, IA.

Powerpoint workshop, January 14th and 15th, 2003, Grinnell College, Grinnell, IA.

Blackboard workshop, January 8th and 10th, 2003, Grinnell College, Grinnell, IA.

Serials Aggregators Pre-Conference, January 24th, 2003, American Library Association Midwinter Conference, Philadelphia, PA.

MITC/TILT Teaching Technology workshop, June 12, 2002, Grinnell College, Grinnell, IA.

SOS: Save our Stuff. June 7, 2002 sponsored by the Iowa Conservation and Preservation Consortium in Mount Pleasant, Iowa.

Information-Literacy Planning Workshop; led by Lisa Hinchcliff-Jennicke, May 6, 2002, Grinnell College, Grinnell, Iowa.

Solid Waste Gets a Higher Education. 2 hour satellite forum. February 22, 2001.

OCLC Knowledge Management Institute. Dublin, OH. May 8-10, 2000. This institute explored issues involved in creating knowledge databases using a variety of approaches.

OCLC Knowledge Access Management Institute. Dublin, OH. April 20-24, 1999. This institute explored the necessity of and approaches for organizing the Internet.

American Library Association. Annual conference. San Francisco, Calif. June 26, 1997. ALA Annual Preconference Forum. Content Selection, PICS, and the Internet: a discussion of technologies, problems and solutions.

Advanced Management Skills Institute. Nov 1-6, 1996. Association of Research Libraries, Office of Management Services. Washington, D.C.

HRAF workshop led by Doug Caulkins. October 25, 1996.

American Library Association. Annual conference. San Francisco, Calif. June 26, 1997. Preconference on electronic acquisitions.

Serials Cataloging in the Age of Format Integration. Oct. 6-7, 1995. San Francisco, California. American Library Association. Association for Library Collections and Technical Services.

WWW Workshop. (via Internet) Thomas Copley. June-August 1995

Cultural Awareness training. Edwin J. Nichols, Ph.D. Wednesday, Oct. 4, 1995, Ames IA.

World Wide Web 101. IREN User Conference, January 12, 1995.

Gopher Workshop: How to serve up a Gopher and a WWW CWIS (Campus Wide Information System), taught by Howard Jay Strauss and Thomas D. True (both of Princeton University). Educom '94, October 31, San Antonio.

Feminist Seminar. Grinnell College Faculty Development. 1993-1998

Gopher-it Workshop. (via Internet) Thomas Copley. June-July 1994

Passport Workshop. Bibliographical Center for Research. May 1994

Internet Workshop. Bibliographical Center for Research. September 1993

Ombuds-person training. University of Arizona. Employee Wellness. May 4-6, 1993.

Negotiating Seminar. University of Arizona's Women Managers Group, the Association for Women Faculty and Women's Studies, January 1991.

Getting started with DOS (April 5, 1990) and More DOS Concepts (April 19, 1990). University of Arizona. Center for Computing and Information Technology.

OCLC EPIC training. OCLC. May 8, 1990.

Diversity training, University of Arizona. Library. May 22-23, 1990.

Future shock: Information access technology and its implications for libraries. Aug. 4, 1989

Taking corrective action. University of Arizona. Personnel Dept. December 1988

Basic Management Skills Institute. Association of Research Libraries. Office of Management Services. (3 day workshop) November 1988

Video Display Terminal Workshop: Ergonomics of the Workplace. University of Arizona. Library Staff Development. February 1988

Sexual Harassment Workshop. University of Arizona. Affirmative Action Office. August 1988

Training in Performance Appraisal. A series of 3 workshops on developing criteria for use with the performance appraisal process. University of Arizona. Personnel Dept. Spring 1987

Supervisors' series. A series of three full day workshops for new supervisors covering hiring, training, disciplining, and development opportunities. University of Arizona. Personnel Dept. Spring 1987

RLIN training. Pima Community College. Spring 1987

Human element in library automation; and Planning for change. A two part workshop to raise issues about automation and the implementation of automated systems in the workplace. University of Arizona. Library Staff Development. 1986

Conflict Resolution. University of Arizona. Library Staff development. 1986

Attended Oklahoma State Library Association Conferences, Arizona State Library Association Conferences, Iowa State Library Association Conferences, and American Library Association Annual and Midwinter Conferences on a regular basis.

Employment

Catalog Librarian. Grinnell College. Grinnell, Iowa.
August 1993-

Responsibilities:

Supervise and provide leadership for the cataloging section of the Grinnell College Libraries including 5 support staff who catalog books, serials, audiovisual materials and music scores. Catalog audiovisual materials and music scores lacking Library of Congress cataloging; revise all original cataloging done by cataloging staff. Provide reference service to the public. Participate in the planning and implementation of various projects that the library undertakes.

Major accomplishments:

Lead process to revise technical services workflow and oversaw implementation. (2008)

Digital Initiatives including working with Special Collections to set up Digital Collections and the LASR initiative (2006->)

Participating in the CORC (Cooperative Online Resource Catalog) project.

Re-authorizing, reindexing, and enhancing the online catalog with formatted tables of contents and summary notes.

Have participated in World Wide Web development and training.

Have worked with staff to catch up on a cataloging backlog that grew out of a combination of circumstances (staff vacancies, implementing new systems, doing other important projects, etc.)

Updating the cataloging policy and procedure manual in order to ensure consistency and completeness in all cataloging activities.

Set up contract cataloging arrangements with the Bibliographical Center for Research to catalog the backlogs of sound recordings, music scores and Russian language materials.

Setting up guidelines and supervising the cataloging of the Curriculum Library to meet state standards for accreditation.

Have acted as the backup person for Innopac technical problems.

Have organized and supervised major collection moves involving the Off-site Storage Facility; Science Library, and Burling Library in 2005 and 2007.

Principal Catalog Librarian. University of Arizona. Tucson, Arizona.

February 1987-June 1994

Responsibilities:

Supervise 6-7 high level paraprofessionals doing member-contributed copy cataloging using OCLC. Develop and revise policies and procedures related to cataloging for the UAz Library. Ensure that our use of OCLC records will be compatible and appropriate for an on-line system. Chair the Cataloging Policy Board. Problem solve in all areas related to cataloging. Liaison with public services departments to ensure that our efforts are user oriented.

Major Accomplishments:

Hired and trained four copy catalogers.

Trained and mentored 4 Graduate Library School Students.

Heavily involved in the preparation for and implementation of Innopac for the Science and Center for Creative Photography Libraries in 1988 and of SABIO as the integrated system for the whole Library in 1992-93. Prepared indexing decisions, call number mapping and developed the information for many of the internal tables. 1991-92; involved in evaluating the available integrated library systems, and worked on writing the cataloging and authorities portions of the RFP.

One of the PRISM test groups that tested the OCLC PRISM system (an internationally used bibliographic utility), evaluated the workbooks and made suggestions about changes and enhancements to the system.

Oversaw the level of quality of cataloging in the Catalog Dept.

Developed the expertise to become the resource person for all catalogers for series work.

Media/Fine Arts Catalog Librarian. University of Arizona, Tucson, AZ.

August 1984-February 1987.

Responsibilities:

Create original cataloging for all nonmusic audio visual materials, and for monographs in the subject areas of Art, Library Science, Education, Photography, Juvenile materials and Generalia using the OCLC bibliographic utility, Library of Congress Subject Headings and Classification, and Anglo- American Cataloging Rules, 2nd ed. Supervise one graduate library school student and serve as a resource person for the copy cataloger doing A-V as well as for all copy catalogers with questions about materials for my subject areas. Serve as liaison to the collections and reference librarians for the above subject areas.

Major Accomplishments:

October of 1985-February 1987, chosen to serve as the Acting Principal Catalog Librarian for the Dept. Responsibilities in this position include serving as the general resource person for the Catalog Dept. for problem solving and for cataloging policies and procedures.

May of 1986-February of 1987, serve as Acting Section Head for the 090 Copy Cataloging Section. Responsibilities in this position include supervising and evaluating the seven LA IIs in the section.

Trained the personnel who began the FAST CAT cataloging procedure which allowed us to quickly process AACR2 Library of Congress OCLC records without series entries, without the usual verification procedures.

Supervise a Graduate Library School Practicum [Lib Sci 699] doing videotape cataloging during the first summer session of 1986. The entire backlog of videotapes was cataloged during this project.

Supervise a "Staff Sharing" project doing cataloging of audiotape cassettes concentrating on the large collection of poetry readings that were in the A-V backlog. Second summer session of 1986.

Innovacq Interface Ad-hoc committee, 1986. Work out changes in workflow and procedures due to the implementation of Innovacq with an interdepartmental committee including representatives from the Acquisitions, Bindery, Serials, Loan, and Catalog Departments.

Catalog a collection of 200+ Spanish language children's books.

May 1982-May 1984

Oklahoma State University. Stillwater, Okla. Assistant Catalog Librarian.

Responsibilities:

Catalog and classify monographs and nonbook materials following the Anglo-American Cataloging Rules, 2nd ed., classification to Dewey Decimal Classification 18. Create original cataloging and classification when needed.

Revise and maintain the public card catalog. Create and revise name and subject authorities. Serve as the Catalog Consultant as the public card catalog working with the public. Supervise and evaluate one full-time clerical staff and train and supervise one student doing subject authority maintenance.

Major accomplishments:

Trained and supervised 3.5 FTE student REMARC Retrospective Conversion staff and oversaw the organization and implementation of the conversion of OSU's non-machine-readable records (ca. 400,000) including Government Documents.

Honors

Enhance level cataloger for OCLC at the University of Arizona, 1987-93.

Chosen and listed as a Resource Cataloger for the Audiovisual format by Amigos, 1987

Course-related presentations

Grinnell College:

Freshman Tutorial presentations. (1993-) (3-7 per fall semester)

Course specific instruction session: (1993-) (1-2 per semester)

University of Arizona:

Library Skills Presentations; 1984-1992. (1-3 per semester)

Library Orientation Presentation for International Students; 1984-1992. (1-3 per semester)

English 102 presentations (Freshman Honors English); 1985-1987. (1 per semester)

Service to the Library, Institution, and Profession

Library Service:

Grinnell College:

Organization Self Study Group. Leader. (2008)

Digitization and Special Collections Self Study Group. Member (2008)

Discovery and Access Self Study Group. Member. (2008)

LibQual Survey Group (2006-2007)

Digital Initiatives Group (2006-) working on the development and implementation of digital collections based on library collections.

Library Design Proposal Group (2000-2001)

Staff Retreat planning group/Staff Development Committee. (1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2004, 2005, 2006, January 2007, June 2007)

Vision and mission development group. (1995, 2005)

Goals development group. (1995)

Internal Communications Committee. (1995-1998)

Task force on the handling of E-journals at the Grinnell College Libraries. Fall 1993.

Task force to develop the library section of the campus Gopher. Spring 1995-96.

WWW 1996-

University of Arizona:

Library Committee Service:

Staff Development Committee, July 1990-January 1993

Supervisors' brown bags to discuss topics of interest, organized through Sept. 1991.

Coordinated Creativity and Coaching workshops put on by a consultant from the Association of Research Libraries. Office of Management Services. (ARL OMS)

Diversity Training Committee (Sub group of Staff Development and Diversity Action Committees)

EEO/AA/Diversity Update. Oct. 1991. Organized.

Humor in the Workplace. Apr. 1, 1992. Helped design.

Various brown bag luncheons. Facilitated.

Committee to Recommend an Automated Library System, January 1991-July 1992. This committee was charged with evaluating and making a recommendation on an on-line integrated system. We developed wants and needs lists, spent one day each demonstrating 5 different systems and assessing their strengths and weaknesses.

RFP Subcommittee to write the chapter on Cataloging and Authority control.

Organizational Design:

Library Redesign Steering Committee, February-August 1992

Retreat (2 day), Feb. 1992. Worked with a consultant from ARL OMS on the basics of how organizations work and how to study an organization to decide how it should change.

Workshops (8) March 1992. Helped design, present, and facilitate for all library staff, student employees and a representative group of research and classroom faculty.

Worked with input received and background readings and the Steering Committee developed two designs to take forward to the Dean to choose a model to further develop.

Retreat (2 day), June 1992. Worked with a consultant from ARL OMS on deciding how to proceed with the implementation of a new organizational structure.

Workshop for Design teams. Designed, presented and facilitated. July 1992.

Retreat (2 day), August 1992. The ARL OMS consultant attempted to bring the work of the Design Teams into accord with one another.

Operational Adjustment Team, September 1992-June 1993.

This team worked with the Design Teams recommendations to bring them together to make one functional organization. These recommendations went to the Implementation Teams. The second part of the OAT charge was to allocate staff to perform the work of the library.

Team Facilitator, January 1993-June 1993.

Worked with the Implementation Teams to get information out, ran all team meetings, served as a resource person for teams.

Vision Focus Group, Aug. 9, 1989. Group of Librarians, staff, and classroom faculty who met to write a vision statement for the library in the year 1995.

Selection Advisory Committee for Catalog Management Librarian: appointed, 1988.

Science /Engineering Library Innopac Implementation Committee: appointed, 1987-89

Interface Subcommittee, Chair, 1987-89.

This group of 4 developed the indexing tables, the holding library definitions, the technical services and public access bibliographic screens, and the search screens for Innopac.

Selection Advisory Committee for Media/Fine Arts Cataloger: appointed, 1987.

Task Force to Establish Merit Review Criteria: appointed, 1987. This task force developed the Merit Review Criteria Document taking into consideration the requirements set forth by the Provost, the Library Administration, and the opinions of the Library Faculty Assembly membership.

Exhibits Committee: appointed, 1986-1988. Established criteria for, and approved all exhibits that were put up in the library.

Art Advisory Committee: appointed, chair; 1986-1988. Chose art to be displayed in public areas of the library and approved art displayed in offices.

Library Instruction Advisory Committee: appointed, 1985-1987.

"The Role of Library Instruction in Developing an On-line Catalog." 4 pages. A report on the current conditions, trends and review of the literature about public access in on-line catalogs. 1987.

Audio-tape tour subcommittee: 1986.

Selection Advisory Committee for Assistant Library Instruction Librarian: 1986.

Facilitator for the Public Speaking Workshops: 1986-1988.

Display on the History of Library Instruction at the University of Arizona; in Main library cubes, 1985.

Selection Advisory Committee for the Head of Loan; elected, 1985.

Library Faculty Assembly (LFA):

LFA Election Committee: appointed, 1984, 1985, Chair 1987.

LFA Secretary: elected, 1986.

LFA Standing Rules and Bylaws Committee: appointed, 1985-86, 1987-88, 1992-93.

LFA, Ad-hoc Committee to review Chapter 4 of the University Handbook for Appointed Personnel, 1986.

Library Staff Association (LSA):

LSA Social Committee. 1985-87, 1988-89, 1990-91.

LSA Fund Raising Committee. 1989-90.

Serials Review (to cut serial titles due to the combination of increases of prices and budget cuts): In 1987 I worked on the "H" class, General Social Sciences. In 1988 I chaired the "GT", Manners/Customs committee and worked on the "TR" class, Photography.

Oklahoma State University:

Library Faculty Association. Chair-elect, June-August 1983. Chair, August 1983-May 1984.

Selection Advisory Committee for Assistant Catalog Librarian. Spring 1984.

Institutional Service:

Grinnell College:

Gender and Women's Studies Committee (2008->)

Wellness Coordinator Search Committee. June 2008. Greg Wallace, Chair.

Literacies in the Digital Age Faculty Workshop. Grinnell College. June 16-20, 2008. Co-facilitator with Gail Bonath, Kevin Engel, Richard Fyffe, Fred Hagemester, Phil Jones, Catherine Rod, Rebecca Stuhr.

Instructional Support Committee, October 2005- (taking over term for Jen Green); Chair 2006-2007; 2007-2008

Benefits Committee, 2005-2008

2nd Year Retreat. Faculty facilitator. Boone, Iowa. Sept. 7-9, 2007.

NITLE DSpace exploration and implementation group. 2006-

Ad-hoc Committee to explore the future of Audio-visual support for Foreign Languages. 2004-2005.

Apparel Purchasing Committee. 2004-

Science Division Personnel Committee. 2001-2002; 2002-2003; 2004-2005, 2005-2006.

Group to explore digital images on the Grinnell Campus. 2001-

Campus Committee on Environmental Concerns. 1999-2001. (Chair 2000-2001)

Mellon Grant to Support the Integration of Technology into the Curriculum.

Participated in the drafting of the section on Librarians working with Classroom Faculty to integrate Internet resources into teaching. (1994-95). Implementation of grant. (1995-1999)

Diversity Initiatives Committee. 1995-1997.

Curriculum Committee; 1994-95. Representative for Special Programs Division. 1995-96, 1996-97. Representative for Science Division.

Multi-Cultural Affairs. Faculty Mentor Program. 1994- 97. Serve as a mentor for a first year student.

Faculty Organization Committee, 1996-97, member; 1997-98, chair, 1998-99, member, 2006-2007 member.

Academic Computing Committee, 1996-99, member

Ad-hoc Committee on the WWW, 1996-98, member

Curriculum Library Planning Team. (Went on site visits; developing procedures to catalog the Curriculum Library so that it is accessible through the library=s online system in order to meet state requirements for accreditation of the Education Dept.)

Faculty House Board (1995-).

University of Arizona.

University of Arizona Faculty Senate. Election Committee; 1987-90. Chair, 1989. 1992-93. This committee runs and tabulates the results of all Faculty Senate elections for Chair, General and College Senators, and the Committee on Academic Freedom and Tenure (CAFT). In 1989 we developed and implemented a new machine-readable election ballot.

Domicile Classification Appeals Committee. 1988-1993. Heard and made decisions on appeals filed by students who had been determined to reside outside of Arizona for tuition status who wished to have their cases reconsidered.

Association for Women Faculty. Professional Women's Concerns Committee. 1987-1993.

ACES (Advisory Center for Exploratory Students) Mentor Program; 1988-92.

Professional Service:

Bibliographical Center for Research Board. Elected to 3 year term 2008-2010.

American Library Association. Association of College and Research Libraries. Bylaws Committee. Member 2008-2009.

Iowa Private Academic Libraries Board. Elected member. (2007-2009)

American Library Association. Association for Library Collections and Technical Services (ALCTS), Member 1989-

Continuing Education Training and Recruitment for Cataloging, 1996-02.

Program Planning Subcommittee, 2002-03.

Budget and Finance Committee, 1993-95.

Membership Committee, Intern, 1989-90.

American Library Association. Association of College and Research Libraries (ACRL), Member 1982-90; 1998-

College Libraries Section. Program Planning Committee for the June 2007 meeting in Washington, D.C. January 2006-June 2007

Task Force on Funding and Organizational Models. Member, 2001-2002

Budget and Finance Committee. Intern, 1998-99, Member, 1999-03

College Library Section. Executive Council. Member. 1998-02

College Library Section. College Libraries Discussion Group. Chair. 1998-

02

Constitution and Bylaws Committee. Intern, 1987-88. Member, 1988-90

Bibliographic Instruction Section. Continuing Education Committee.

Member, 1987-89

Iowa Library Association. Association of College and Research Libraries.

Conference Planning Committee, 2007 conference – Grinnell, Member and Co-coordinator for local arrangements. 2006- (3 year term)

Membership Committee, 2005-

Newsletter Committee. 1993-96.

Arizona State Library Association (ASLA). College and Research Libraries Division.

Planned and organized 2 panel discussions for the October 1993 meeting in Phoenix, Ariz.

"The changing roles in technical services in an integrated systems environment"

"Using a team approach in creating a user-centered library"

Organized, developed topics, and moderated a panel discussion with 4 panelists for the meeting in Phoenix, Ariz., 1988.

"Cataloging issues in an on-line environment".

Introduction to Cataloging. Graduate Library School. Spoke to the classes about opportunities in cataloging for Librarians. One class session each fall semester. 1987-93.

Technical Services Class. Graduate Library School. Spoke to the class about opportunities in cataloging for Librarians. July 25, 1991.

Publications

"Buying Time: The Leveraged Use of a Library Storage Facility" in Technical Services Quarterly (Vol. 24, no. 4, 2007), p. 29-42.

"Training College Faculty to use WorldWideWeb Technologies in the Classroom" with Leslie Czechowski in Library User Education: powerful learning, powerful partnerships. Scarecrow Press, 2001, p. 45-52. Invited based on peer reviewed presentation.

"Integrating Information Technology into Teaching at Grinnell College" with Catherine Rod and Gretchen Revie in Research Strategies (vol. 17, no. 2-3 (Special Issue) 2000), p. 133-138. Invited based on juried poster session.

"Library Lab: One-on-one research assistance in an undergraduate setting." College & Undergraduate Libraries, V.3, no.3, Fall 1996. (Refereed journal)

"Cataloging on INNOPAC," with Gail Bonath. In Innovative Users Group: report of the third annual meeting (1995) 16 p. Supplement.

"Leadership for user services in the academic library." With Janet S. Fore and Carrie Russell. Journal of Library Administration, vol. 19, nos. 3/4, pages 97-110. Special Issue: "Libraries as user-centered organizations: imperatives for organizational change" edited by Meredith Butler.

"Interdepartmental cooperation--Making the U of A Library Stronger." Written with Janet Fore. Published in Crossing borders--contributed papers. Tucson, AZ : ASLA, [1990], 1989, p. 49-52; and as ERIC Document #ED 322 912.

"Copy Cataloging at the University of Arizona" in Managing Copy Cataloging in ARL Libraries edited by Sharon Clark. SPEC Kit 136. Washington, D.C.:

Association of Research Libraries, Office of Management Services, 1987, p. 44-54.

"Classification and Cataloging of Spanish-Language Children's Materials", in Library Services for Hispanic Children: a Guide for Public and School Libraries edited by Adela Artola Allen. Phoenix, Ariz: Oryx Press, 1987, p. 63-67.

"Fine Arts" in Cataloging Special Materials: Critiques and Innovations edited by Sanford Berman. Phoenix, Ariz. : Oryx Press, 1986, p. 113-132.

Submitted for Publication, etc.

Janet Stevenson Murray : a biographical essay in the Iowa Biographical Dictionary Project / edited by Marv Bergman. Expected to be published in fall of 2008.

Mary Newbury Adams : a biographical essay in the Iowa Biographical Dictionary Project / edited by Marv Bergman. Expected to be published in fall of 2008.

Unpublished work

Scholarly Presentations and Poster Sessions:

"Off-Site Storage: Value-added?" at the Iowa Association of College and Research Libraries Conference. Davenport, Iowa. Saint Ambrose University. March 3, 2008. Refereed.

'Recruitment through mentoring in the Liberal Arts College Library,' at the ACRL 13th National Conference in Baltimore. MD, March 30, 2007. Refereed poster session. With Catherine Rod.

"ARTStor." Refereed Poster Session at the Association for College and Research Libraries' 2005 National Conference in Minneapolis, MN. April 8, 2005. With Gail Bonath.

"Japanese Academic Libraries : Similarities and Differences to United States Academic Libraries." Refereed Poster Session at the American Library Association Annual Conference in Chicago, Ill, June26, 2005.

"Implementing the Libraries' Disaster Plan: Grinnell College Libraries' Team Building Staff Retreat" with Rebecca Stuhr. Juried poster session, July 8, 2000 at the American Library Association Annual Conference in Chicago, Illinois.

"Grinnell College's Serials Project: Achieving a Dynamic Collection on a Static Budget" with Rebecca Stuhr. Juried poster session, June23rd, 2000 at the 15th Annual NASIG Conference in San Diego, California.

"Training College Faculty to use WorldWideWeb Technologies in the Classroom" with Leslie Czechowski. Refereed presentation at Powerful Learning, Powerful Partnership, Educating the University Community in a dynamic Information Environment, November 11-12, 1999 at the University of Iowa, Iowa City, Iowa.

Panelist (one of six, including my partner, Catherine Rod) for the ALA. ACRL. CLS Leadership Committee/ College Library Discussion Group joint program at ALA Annual on June 27, 1999.

"Integrating Computers into Teaching and Research at Grinnell College" with Rebecca Stuhr. Refereed presentation at Computers on Campus, Integrating Institutional Resources, November 9-12, 1997, Myrtle Beach, South Carolina.

"Integrating Information Technology into teaching at Grinnell College." Juried poster session with brief talks; presented with Catherine Rod and developed with Catherine Rod and Gretchen Revie with cooperation from Gail Bonath, Leslie Czechowski, Kevin Engel, Rebecca Stuhr and Sharon Clayton; for the Association of College and Research Libraries' President's Program; The Showcase of Ideas. At the American Library Association, Annual Conference. San Francisco, Calif. June 30, 1997.

Plenary speaker for "Living the Future: Process Improvement and Organizational Change" sponsored by the University of Arizona Library, Tucson, Arizona. May 1-5, 1996.

"Cataloging on INNOPAC", with Gail Bonath. Innovative Users Group meeting, April 1995, Claremont, California.

"Library Lab: One-on-one research instruction in an undergraduate setting." With Rebecca Stuhr. Juried poster session. American Library Association (ALA) Convention. Miami Beach, Fla. June 1994.

"Thinking about information: Freshman tutorials at Grinnell College." With Catherine Rod. Juried poster session. ALA Convention. Miami Beach, Fla. June 1994.

"Team process, an approach to organizational design at the University of Arizona Library." With Janet S. Fore and Carrie Russell. Juried poster session. ALA Convention. New Orleans, La. June 1993.

"Oh My God! What Have We Done. OCLC Archival Tapes and the Migration from Cards to an On-line Catalog." With Vicki Mills and Ann Fiegen. Juried poster Session. ALA Convention. Atlanta, Ga. June 1991.

"Interdepartmental cooperation--Making the U of A Library Stronger." Paper presented at ASLA, Nov. 3, 1989. Written with Janet Fore. Presented by Janet Fore. (Received news of its publication in April, 1990)

Workshop on "AACR2 Revised." ASLA Preconference, November 1, 1989. One of two presenters for afternoon segment.

"The Technical Services Librarian and Bibliographic Instruction: Pros and Cons." Paper for ACRL Conference, Cincinnati, Ohio, April 6, 1989.

"Time Management." University of Arizona library, Staff Development Committee Workshop. February 1989. I was one of three presenters of two 2 hour workshops teaching basic time management techniques and strategies. We developed these workshops and specifically tailored them to library work done by all different levels of library staff.

"Using a Microcomputer Based Authority Card Print Program to Download and Produce Authority Cards and Cross References." With Ann Fiegen. Juried poster session. ALA Convention, New Orleans, La., 1988.

"Introduction to the Marc Formats; and An In-depth Look at the Books Format" at "Getting to know MARC", a University of Arizona Library, Staff Development Committee Discussion Forum, October, 1987. One of 4 panel members.

"Copy Cataloging Organization and Workflow at the University of Arizona." ALA Convention, San Francisco, Calif., 1987. Resources and Technical Services Division, Cataloging and Classification Section, Copy Cataloging Discussion Group, program on "Copy Cataloging Work-flow." One of 5 panel members.

"Copy Cataloging Workflow at the UAz Library". Arizona State Library Association Convention, Tucson, Ariz., 1986, program on "Copy Cataloging". One of 3 panel members.